



**JANITORIAL SERVICES (MULTIPLE LOCATIONS)**

**INVITATION TO BID # 09-0224**

**Date: 10/2/2009 Addendum: #02 Due Date: 11/05/2009**

The purpose of this addendum is to incorporate the following changes into the purchase specification.

- 1.0 Additional Reporting Requirement:  
Contractor(s) shall submit to the Purchasing Division quarterly payroll records showing every employee working on the City contract.
- 2.0 All other terms and conditions remain unchanged.

Regards,

Jack Dale

**ACKNOWLEDGMENT**

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By the signatures affixed below, Addendum No. 02 is hereby incorporated into and made part of the above referenced Invitation to Bid.

Receipt Acknowledged By:

Company Name	Authorized Signature	Date

NOTE: Company name and signature must be the same as on the original bid. Return original to the Purchasing Division, City of Fort Worth, Texas prior to submittal or with your sealed bid. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION OF YOUR OFFER.